

Minutes for the Board of Trustees Meeting

October 27, 2025

The meeting of the Board of Trustees was called to order on Monday, October 27, 2025, at 6:15 by Vice President Jack Sutton. Trustees in attendance besides Sutton were Angela Burkhardt, Terri Nicholson, Heather Tackitt, and Peggy Mix. Also in attendance were Leslie Sutherlin, Director; Lydia Morath, Business Manager; and Sarah Ankenbauer, guest. Unable to attend were trustees Ben Turner and Jascia Robinson.

Nicholson motioned and Mix seconded to approve the September minutes. Motion passed. Burkhardt motioned and Sutton seconded to approve the October 10 special meeting minutes. Motion passed.

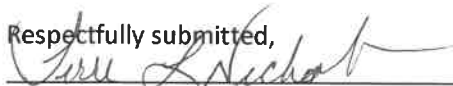
Mix motioned to move the claims to after Old Business and Tackitt seconded. Motion passed. The October LIT was shared along with the financial report and Tackitt motioned and Mix seconded to accept the report. Motion passed.

Sutherlin shared her Librarian's Report. Sutherlin reported on staff training that occurred at a staff meeting at DPL and another at APL for active shooter training and safety procedures review. She also reported on conferences attended by staff. She shared that the move to operations at the lower level was complete, despite a few minor updates still needed. The branch was closed for 19 consecutive days, though there will be some other closures for a day or two throughout the winter when construction necessitates. The new parking lot is underway and will be a much needed improvement for winter. Sutherlin also shared that the Caboose project was moving to the bidding process. She is gathering quotes for the caboose move. She shared the previous owner would like it moved ASAP so she is looking for potential spots it can be moved to temporarily. Sutherlin shared many meetings she has attended and the various programs that have occurred. She shared that the main book source APLD purchases from is going out of business and she is searching for alternates.

Tackitt motioned to approve the most recent bill for the Dillsboro Project and Mix seconded. Motion passed. Sutherlin shared that Additional Appropriations may be needed to pay for bills in 2025; Burkhardt motioned and Nicholson seconded to provide permission to take the steps necessary to obtain the additional appropriations. Motion passed.

In new business, Burkhardt motioned and Nicholson seconded to approve the 2026 Hours and 2026 Holiday schedule. Motion passed.

Having no public comment, it was announced the next meeting would be Monday, November 24, 2025, at 6:15 pm. Burkhardt motioned to adjourn at 6:56 pm.

Respectfully submitted,

Terri Nicholson, secretary

