

**Minutes of the
Aurora Public Library District Board meeting
December 16, 2024**

The board meeting of the Aurora Public Library District was called to order by Vice President Sutton at 6:15 on December 16, 2024, at Aurora Public Library. In attendance were board members Angela Burkhardt, Jack Sutton, Heather Tackitt, Terri Nicholson, and Jascia Robinson; director Leslie Sutherlin and business manager Lydia Morath. President Turner arrived late and presided over the rest of the meeting.

Nicholson motioned and Burkhardt seconded to approve the November minutes. Motion passed.

Tackitt motioned and Nicholson seconded to approve krM invoice 13283 for design work for the Dillsboro building project. Motion passed. There was a late invoice that arrived from krM so Burkhardt motioned and Tackitt seconded to add this invoice to the agenda. Motion passed. Burkhardt motioned and Tackitt seconded to approve invoice 13304 for additional work on the DPL design. Motion passed.

Burkhardt signed the Dishonety Bond and Morath notarized.

Sutton motioned and Robinson seconded to authorize payment of bills through December 31, 2024. Motion passed. Sutton motioned and Robinson seconded to pass a resolution to pay bills from 2024 without prior approval. Motion passed. Tackitt motioned and Sutton seconded to approve the December 2024 claims. Motion passed. Sutton motioned and Tackitt seconded to accept the November Treasurer's Report.

Sutherlin shared the Librarian's Report. In staffing, Sutherlin shared that a candidate is interested in the Full-time Library Assistant programming position and would be starting in January. Emily Combs and Sarah Ankenbauer have submitted for reimbursement for continuing education; Jamie Haney will start her MLS position in January and will also be taking advantage of this position. In the area of Building/technology the depot project is partly on hold until better weather. A new HVAC unit was installed at APL to replace the one that went out in the fall. Sutherlin accepted the \$1,000 proactive grant from the Dearborn Community Foundation for Dolly Parton Imagination Library. Sutherlin reported on the successful partnerships which happened this month.

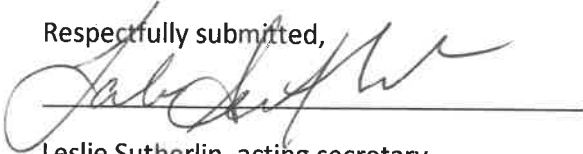
In old business, Burkhardt motioned and Nicholson seconded to pass move the PERF resolution to the New Business after Year end bonuses and COLA could be discussed. Motion passed.

In new business, Sutherlin presented the Year-end bonus plan for 2024. Sutton motioned and Nicholson seconded to approve the plan. Motion passed. Burkhardt motioned and Sutton seconded to pass a COLA of 6% for full-time and 3% for part-time staff. Motion passed. Nicholson motioned and Robinson seconded to pass a Resolution to enroll full-time staff in Public Employees Retirement Fund. Motion passed. Sutton motioned and Burkhardt seconded to add the Salary Schedule for 2025 into the agenda. Motion passed. Sutton motioned and Tackitt seconded to approve the Salary Schedule. Motion passed. The APLD Board Bylaws were reviewed and passed after a motion by Sutton and a second by Nicholson.

Tackitt motioned and Robinson seconded to approve the slate of officers for 2025 including President Ben Turner, Vice President Jack Sutton, Treasurer Angela Burkhardt, and Secretary Terri Nicholson. Motion passed.

Public comment was made available but with none, Burkhardt motioned to adjourn at 7:25 pm.

Respectfully submitted,



Leslie Sutherlin, acting secretary





