

**Minutes of the Aurora Public Library District
June 24, 2024, at 6:15 pm**

The Aurora Public Library District Board of Trustees met on June 24, 2024, at the Dillsboro Public Library. In attendance were Ben Turner, Angela Burkhardt, Jack Sutton, Heather Tackitt, and Terri Nicholson. Also, in attendance were Library Director Leslie Sutherlin, Business Manager Lydia Morath and krM Architect Kevin Montgomery. Michelle Ryan and Jascia Robinson were not in attendance.

President Turner called the meeting to order at 6:16 pm.

Minutes from the May meeting were approved with a motion from Sutton and a second from Nicholson. Motion passed.

Sutherlin shared highlights of her Librarian's Report which trustees received in their board packets. She shared that the Lyn Sutton family donated \$50 in memory of Jack Tufts and that the Meyer family donated a \$75 Walmart gift card along with a cake for the repair of a family Bible. The cake was shared with staff and the gift card will be used for the October staff meeting. Summer reading is underway. Sutherlin again recruited teacher helpers for the programs and they will receive \$50 for their classrooms from the Foundation. APLD made an appearance in the Dillsboro parade. Sutherlin has purchased AEDs for APL and DPL; staff will receive CPR and AED training in October. Sutherlin reported the library will be switching from Terminix to Avail for pest management. Sutherlin and Morath attended the Indiana State Library Bookkeeping workshop. Sutherlin reported programs in the past month, including the summer reading programs for "Adventure Begins at your library." Sutherlin presented the plans from Hrezo and Mike Reddell, but the topic was tabled so more information could be shared with the board.

In old business, Sutherlin reported that the audit of years 2019-2023 from the State Board of Accounts is complete and APLD has received the final summary; the notes were mostly regarding issues related to switching banks from US to Civista. Kevin Montgomery of krM architects gave updates to the process and answered questions. Sutton motioned and Tackitt seconded to continue using krM for the Design, Survey, and Engineering phase. Motion passed. Greg Martz who is familiar with Build Operate Transfer will be invited to a future meeting to determine if that is the path for this project. Nicholson motioned and Burkhardt seconded to change Article IX, Section 6 of the Board bylaws to read "The order of the business shall be: 1. Call to Order, 2. Minutes, 3. Claims, 4. Treasurer's Report, 5. Librarian's Report, 6. Old Business, 7. New Business, 8. Public Comment (Optional), and 9. Adjournment." Motion passed.

Sutherlin shared the Long-Range Plan (Strategic Plan) Draft with the board to be reviewed. Action was tabled until July. Sutherlin presented the new rates from Indiana State Library for Interlibrary Loan courier service 2024-2025. Service with ILL has been intermittent and poor over the past 12 months so Burkhardt motioned and Nicholson seconded to reduce delivery dates at Dillsboro to 1 day per week and keep 5 days at Aurora. This would allow the ILL budget to be closer to what has been spent in the past. Motion passed. Burkhardt motioned and Nicholson seconded to renew The Library Corporation (TLC) circulation and cataloguing software. Motion passed.

Sutherlin reported that Columbus Day had been incorrectly written in the Holiday schedule. Sutton motioned and Burkhardt seconded to change the closed date from October 7 to October 14, which is Columbus Day. Motion passed. Don Leslie has provided the new rates for 2024-2025; Humana no longer is handling group health insurance an Anthem provided the best option. Burkhardt motioned and Sutton seconded to accept the new rates. Motion passed. Since the new agenda order includes an

optional public comment, a draft policy was presented. Tackitt motioned and Sutton seconded to accept the public comment policy as presented. Motion passed. The evaluation tool was shared with the board but more discussion and review are needed so topic was tabled for July.

Recent investment updates were provided regarding 2 CDs at Civista.

Repurchased	Bank	Fund	Purchased	Principal	Rate	Yield	Account
6/10/24	Civista		12/23/23	1,200,000.00	5.2	5.34	460061
6/10/24	Civista		6/6/23		5.01	5.14	457224

Sutherland shared the revenue was the June LIT \$22,823.50, CVET May \$4,832.29, FIT \$2,793.29. Tackitt motioned and Nicholson seconded to pay the June claims presented except for the Indiana State Library Info Express renewal; a new claim will be presented in July. Motion passed. Sutton motioned and Tackitt seconded the May Treasurer's Report. Motion passed.

It was announced the next meeting would be at Aurora Public Library on Monday, July 22, 2024, at 6:15 pm. Burkhardt motioned to adjourn at 8:35.

Respectfully submitted,

 (acting secretary)

Michelle Ryan, secretary











