

Minutes of the Aurora Public Library District
March 25, 2024 at 6:15 pm

The Aurora Public Library District Board of Trustees met on March 25, 2024, at the Aurora Public Library. In attendance were Ben Turner, Michelle Ryan, Jack Sutton, and Heather Tackitt. Also, in attendance was Library Director Leslie Sutherlin and Business Manager Lydia Morath. Not able to attend were Jascia Robinson, Terri Nicholson, and Angela Burkhardt.

President Turner called the meeting to order at 6:15 pm

Tackitt motioned and Sutton seconded to accept the February 26, 2024, minutes. Motion passed.

Director Sutherlin distributed the Librarian's report. She reported that both the SBOA and the Indiana State Library annual reports were submitted on time. Related to her goals, Sutherlin toured a bookmobile garage, a bookmobile, and the Monroe County Public Library gathering ideas for our future expansion and outreach. She also met with krM architects regarding the Dillsboro project.

In the area of staffing and volunteers, Sutherlin has started 2024 6 month and annual reviews. The staff engagement committee did a March Lucky Leprechaun staff morale boosting activity and the entire staff participated in Dress up days for Read Across America held the same week as the SDCSC schools Guest reader days; several staff went to elementaries to read. Bobbie Gates continues her work with the Indiana Digital Library. Tammy Wohlfrom and Sutherlin attended the Youth Services conference and presented a session on developing an outreach program from scratch. There was a March staff meeting on customer service, niche academy, and internal controls. All staff will be using Niche Academy to complete their annual internal control training. Juanita Combs and Jillian Jones have been volunteering.

In the area of building and technology, Sutherlin reported an incident of a patron falling up the front steps at APL. Patron left on her own and protested assistance. Sutherlin met with Joe from Brumbley Gardens about the 2024 landscaping maintenance; he also spent a day on the properties preparing them for the growing season. SIECO used the DPL facility for a Silly Safari's program for their clients and Dillsboro Main Street used DPL for a board meeting. The interior security cameras have been installed and staff have been trained. Exterior cameras will be added later when the weather is better. The APL fridge has already had an internal drip in the freezer and now it is not dispensing ice so Gehrings replaced it; Gehrings services their product.

Sutherlin reported meetings in the past month. Sutherlin met with Southeastern Independent Living Center who requested space to display Mental health items for March. Sutherlin attended the Dillsboro Main Street meeting where they announced their Indiana Main Street accreditation. Sutherlin attended the final planning meetings for the Youth Services Conference. Internally Sutherlin met with the Marketing team, Summer reading committee, and other areas. Sutherlin coordinated use of the depot for a SAT session. Sutherlin and Morath met with the SBOA of the "compliance review" for the audit. Sutherlin met with the new sales team for Overdrive and Kanopy. Sutherlin met with two patrons on individual concerns: Pam Brandes would like scheduled mahjong sessions and Pat Meyer discussed his desire to sell his family's caboose. Sutherlin also met with Morgan Horton to plan staff appreciation activities.

Sutherlin shared programming for the past month which included 16 weekly storytimes, 4 Saturday storytimes, 3 Preschool outreach, 2 Crafternoons for tweens, 2 Tween Lego clubs, 2 Coding clubs, 1 Teen Book Club, 1 Teen Movie, 1 teen gaming, 1 teen time, 1 teen Dungeons and Dragons, 1 Pop up Genealogy, 1 Computers for Seniors, 3 Adult Book Clubs, 1 Senior Outreach, 1 Alzheimer programs, 1 Local History Round Table, and 1 Eclipse presentation at SDHS.

In the area of collections, Sutherlin reported that she renewed the EBSCO databases and started the subscription to Book Pages. The Book Sale is ongoing at DPL. Eclipse glasses are being distributed to cardholders. Regular purchasing and weeding is ongoing.

Sutherlin shared with board new updated board binders with important information about their role. She also shared Niche Academy links have been sent out and Board members are requested to view and sign off that they have been trained on Internal Controls.

There was no other new or old business.

Sutherlin reported \$23,823.50 in LIT revenue. Ryan motioned and Sutton seconded the March claims of \$74,521.47; Motion passed. Sutton motioned and Tackitt seconded the January claims which were presented since there was not a quorum in the February meeting during the finance portion. Motion passed. Sutton motioned and Ryan seconded to accept the February claims; motion passed.

The next meeting will be at the Local History Library at the Depot on Monday, April 22, 2024, at 6:15 pm. Ryan motioned to adjourn at 8:10 pm.

Respectfully submitted,



Michelle Ryan, secretary







