

**Minutes of the Aurora Public Library District
February 26, 2024 at 6:15 pm**

The Aurora Public Library District Board of Trustees met on February 26, 2024, at the Aurora Public Library. In attendance were Ben Turner, Angela Burkhardt, Heather Tackitt, and Jack Sutton. Also, in attendance was Library Director Leslie Sutherlin and guest Sarah Ankenbauer. Not able to attend were Jascia Robinson, Terri Nicholson, and Michelle Ryan.

Due to President Ben Turner called the meeting to order at 6:31 pm.

Burkhardt motioned and Tackitt seconded to accept the January 22, 2024, minutes. Motion passed.

Director Sutherlin distributed the Librarian's report. She shared that the Indiana State Library Annual Report is complete and the Indiana State Board of Accounts is very close to completion. St. Lawrence School sent Thank you cards for our Virginia Repertory Theatre performance. Sutherlin also share that the staff reviewed the Community Questionnaire which had 92 responses. The staff reviewed the Mission Statement and created a vision statement.

In the area of staffing and volunteers, Olivia Bowers has taken a new position at the Berkshire Athenaeum in Pittsfield, MA; her last day was Feb. 23. She will receive her final pay and leave hours on the next pay. Before she left she did do a check-in meeting for the Library Leadership Academy which she participated in last summer. There was an all-day staff meeting on Monday, Feb. 19. Topics were Bedbug prevention and action steps as well as review of the community questionnaire. Committee meetings were also held that day and team projects were assigned. Juanita Combs is serving as a volunteer 3 hours a week for Community Service. Bobbie Gates continues to represent APLD on IDL committee and Share it meetings. Emily Combs attended the Youth Services Round Table for the southeast region. Condolences were sent to Angela Burkhardt on the loss of her mother, Patty Rullman.

In the area of building and technology, Sutherlin reported updates. There was an incident of a man being in the library before opening, though the doors seem locked. Sutherlin reminded staff to check doors at closing more closely. Security cameras should be installed at the end of the week. As part of the bedbug proactive strategies, Terminix came to treat for budbugs and will return with traps they will check quarterly. Bedbug toolkits are being put together and Jamie Johnston and Sarah Ankenbauer have volunteers to be on the team to help manage that. DPL bathroom and the staff sink have been leaking; BJ's Plumbing repaired. Plumber is looking a solution for the smell at APL from the water heater. Midwest Data assisted with patron and OPAC computers that needed assistance. Furnace Room at APL is being organized by Lydia and the basement at DPL is being organized by Sky.

Sutherlin reported meetings and continuing education in the past month. Olivia Bowers and Sutherlin attended a planning meeting for the Hillforest Book Lover's Tea. Sutherlin had a check-in meeting with Civista, facilitated 2 Project Ready meetings, attended weekly Conference committee meetings for the Youth Services Conference, represented the library at both Aurora and Dillsboro Main Street meetings and the Light up Aurora planning meeting. She also attended planning meetings for Purdue Extension, MES and DES Stem, and ENA. She participated in 2 meetings from the Library Leaders Safety Summit. Sutherlin also met with the Train Conductors of Indiana to assist with train purchasing for the Depot. Sutherlin confirmed Tim Slayback would be mowing this summer for the district at a rate of about \$95 per week and Brumbly Gardens would be doing the landscaping for 2024 for all locations.

Sutherlin shared programming for the past month included 16 weekday storytimes, 4 Saturday Storytimes, 10 preschool outreach visits, 4 Chapter Chats, 2 Crafternoons, 2 Lego Clubs, 2 Coding Clubs, 4 performances from the Virginia Repertory Theatre at the Aurora City Park Pavilion, 1 school field trip, 1 teen book club, 1 teen bingo, 1 teen gaming, 1 soup contest, 1 local history round table, 1 genealogy program, 1 computers for seniors, 7 adult book clubs, 4 Quilling workshop sessions, and 1 senior outreach at Ridgewood.

In the area of collections, Sutherlin reported updates. Federal and state tax forms and booklets are available for the public, in preparation for new meeting room spaces at Aurora, adult fiction is experiencing weeding. We have 1,000

eclipse glasses to give away. Regular monthly purchasing has returned. The basement is getting cleaned out and organized; there will be a book sale in March. Interlibrary loan has improved but still has gaps in service.

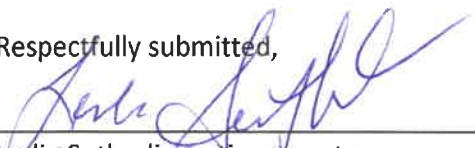
Due to Burkhardt needing to leave, the agenda was changed to cover Finances. Sutherlin reported \$23,286.49 in revenue; LIT--\$22,823.50; Laura Busse Rahe Fund Disbursement--\$366.99; Refund from Hastings Mutual \$96. Sutton motioned and Tackitt seconded the February claims of \$79,243.22; Motion passed.

After Burkhardt's departure, the meeting returned to the agenda. Sutherlin presented the annual report and asked President Turner to sign the signature page. The Membership and Circulation policy update was tabled.

The board moved on to the Treasurer's Report and it was tabled for lack of a quorum.

The next meeting will be at the Aurora Public Library on Monday, March 22, 2024, at 6:15 pm. Sutton motioned to adjourn at 7:09 pm.

Respectfully submitted,



Leslie Sutherlin, acting secretary



