

Minutes of the Aurora Public Library District Board of Trustees

July 29, 2022 Meeting

The Aurora Public Library District Board of Trustees met on Friday, July 29, 2022, at the Aurora Public Library.

The meeting was called to order at 9:08 am by Vice President Ben Turner. In attendance were Ben Turner, Angela Burkhardt, and Michelle Ryan. Since there was no quorum, most of the business needed to be tabled until August. Absent were Randy Dennis, Sue Manford,

Board Meeting Minutes: tabled

Librarians Report: Sutherlin shared her activities for the past month. She reported a notice from the Indiana State Library 6/27/22 that says APLD is in compliance with Public Library Standards for 2021. She also completed our Business Entity report which was overdue.

Staff: There was staff meeting on July 13 with an escape room. No new hires or resignations. Staff had done webinars on Tutor.com, Libby, Kanopy, World Book.

Technology and Buildings: Midwest Data has installed the staff computers, which was on the Long Range plan. Leslie got an updated computer, as VPN did not consistently work on the old laptop. Email conversion is still waiting. Inventory computer has been worked on for new employee. Service provider in Shelbyville that employs developmental and physical disabilities will be used for document and computer shredding on the old devices. Sutherlin explored costs for updated circulation software with a training and a mobile app. Still searching for powerwashing company for vandalism. An LCD projector for dedicated use at DPL was purchased. APL Community area is being moved to make room for the coming Library of Things.

Continuing Education: Leslie attended the following in the past month: Indiana State Library Medical Issues Webinar, Youth Services Conference Committee meeting, Niche widgets webinar, Meeting with Purdue Extension Agent Marcia Stenger for August-November walking program, Marketing meeting, ILF Board of Directors, ILF Budget prep workshop, Plainfield, Meeting with Michaela Horton on updates for web, New Director's Roundtable, Southeastern Indiana Director's Meeting, Orleans, IN.

Programming:

- Floor is Lava for tweens at APL and DPL
- Escape Room for tweens at APL and DPL
- Patron Perks for July 1 (Glow items)
- Camping story time at APL and DPL
- Fire Time Story Time at APL and DPL
- Did ribbon cutting and promotion of Storywalk at APL (Second St) and DPL (park)
- APL was with Little Red and we bought them ice cream at Plugs
- DPL was with Lunch a Munch and we donated popsicles
- Teen Advisory Board Meeting APL
- Welcome sign craft program
- Book Sale
- Monday History trivia
- 339 Participants on Beanstack

- Preparing for Tiny Art Show in August
- Worked on August, September, October newsletter
- Began planning larger programs for October, November, and December

Collections and Materials: Nick is progressing with inventory and LHL vertical file. Plans are to pack up book sale books and buy table for the sale in September. Plans to inventory the DPL storage are being made. Staff were trained on materials selection and assigned journals. Items to kick off the Library of Things were purchased with the Kim Batchelor Memorial money on Amazon Prime Day. Also future giveaways were purchased on Prime Day.

Old Business: tabled

New Business: tabled

Finances: tabled

Ryan made a motion to adjourn the meeting at 9:51 am. The next Board meeting will be held at the Aurora Public Library on August 29, 2022, at 6:15 PM. It will be the Proposed Budget Hearing

Respectfully submitted,

Michelle Ryan
Michelle Ryan, Secretary

Angela Burkhardt

Sue Manfred
Byler

