

Minutes of the Aurora Public Library District Board of Trustees

April 26, 2021 Meeting

The Aurora Public Library District Board of Trustees met on April 26, 2021, at the Aurora Public Library.

The meeting was called to order at 6:15 pm by President Ben Turner. In attendance were Board members Mary Fields, Brenda Watts, and Angela Burkhardt. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were also present.

Board Meeting Minutes: Burkhardt made a motion to accept the minutes from the March 29, 2021 Board meeting. The motion was seconded by Watts, and the motion carried.

Librarian's Report

The Take It - Make It craft kits for children continue to be very popular. 95 kits were given out in March at the Aurora Public Library and 65 kits were given out at the Dillsboro Public Library. Our take-home spice program for adults has also been very successful, with over 50 adults picking up the samples and staff members receiving several positive comments about how much the patrons enjoyed trying the new recipes. The Dillsboro Public Library is also participating in "Dillsboro In Bloom" on Saturday, May 8th by providing craft kits for those who stop by the Library.

Displays in the Library District during April have included Cat-themed Fiction for adults, Science-Fiction for teens, Citizen Science projects for families, new financial literacy books, and Poetry books to celebrate National Poetry Month.

Surveys have been mailed to the community members who previously attended the Moores Hill Book Discussion program. If sufficient interest is shown, the Carnegie Hall building will again be available for the meetings. Patrons who attend the Aurora and Dillsboro book groups have stated they will be glad to be able to resume meeting in person in May.

A motion was made by Fields and seconded by Burkhardt to accept the Librarian's Report. The motion carried.

Old Business:

Dillsboro Public Library Outdoor Sign: Dean will be meeting with the Dillsboro Economic Development Director on Thursday, April 29th.

Operating Fund: Dean and Hall-Louden will be meeting with Cassie Cappell from Civista Bank on Thursday, April 29th.

New Business

Policy for Electronic Meeting Attendance: On April 20, 2021, House Enrolled Act 1437 was signed into law, outlining the ways that Library Board members may participate in Board meetings through electronic means. We are now required to establish a policy to ensure the new guidelines are met. A motion was made by Burkhardt to accept the Policy for Electronic Meeting Attendance presented to the Board by Dean, with one correction. The motion was seconded by Watts, and the motion carried. The Policy will be filed with the Board minutes.

Renewal of State-wide delivery service: The Library District is required to contract for service at least one day per week. We currently pay for five days of service at both Aurora and Dillsboro. The contract runs July 1, 2021 – June, 30, 2022. The cost to continue the same level of service will be:

- At the Aurora Public Library: \$3,730.00
- At the Dillsboro Public Library - \$4,550.00

A motion was made by Watts and seconded by Fields to renew the delivery service for five days per week service at both the Aurora and the Dillsboro Libraries. The motion passed.

Covid Protocols: On Wednesday, April 21st, the Dearborn County Covid status returned to Yellow. The Governor's Executive Order 21-09 stated that local governments and businesses may impose more stringent protocols than the state requires. Also, the Dearborn County Health Department issued a proclamation stating "**Masks will be required in all businesses and at all public gatherings if Dearborn County enters any level higher than the Blue level.**" When the county status returned to Yellow, Dean directed staff to resume requiring library patrons to wear masks in the library buildings. As the color status for Dearborn County may continue to fluctuate for the foreseeable future, a motion was made by Fields to authorize the Director to adjust the Library District protocols to comply with all regulations set by state or local agencies. The motion was seconded by Watts, and the motion carried.

Board Member Mary Fields: Mary Fields has notified the Director that she will be vacating her position on the Library Board. Her position is appointed by the Dearborn County Council which will be meeting on Tuesday, May 25, 2021. Dean will be meeting with a potential replacement on Thursday morning of this week.

Finances

Tax Revenues: The Library District received a Local Income Tax (LIT) distribution in the amount of \$23,143.42.

Memorial Funds: The Library District has received \$175.00 in funds given in memory of Judith Longcamp, a former member of the Library Board. The money is being used to purchase a variety of fiction and non-fiction books for the Library collection.

Marjorie Jackson Markwalter CD: This CD was renewed with interest on April 17, 2021 for a total amount of \$42,743.91.

Claims: Check number 10106 to Overdrive never arrived and has been voided. A motion was made by Watts and seconded by Fields to accept the following April 2021 claims:

108e-110e, 1596-1602, 10172-10210, and 506927e-506950e totaling **\$79,107.62.**

These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

Treasurer's Report: The March 2021 Treasurer's Reports were presented. A motion was made by Fields and seconded by Watts to accept the reports. The motion carried.

Burkhardt made a motion to adjourn the meeting at 6:54 pm. The next meeting will be held at the Aurora Public Library on May 24, 2021 at 6:15 PM. There will also be a meeting that evening of the Aurora Public Library District Foundation Board.

Respectfully submitted,

Janet Hall-Louden
Janet Hall-Louden, Acting Secretary

Bruce

Brenda White

Michelle Peyer

Sue Manford
