

Minutes of the Aurora Public Library District Board of Trustees

March 29, 2021 Meeting

The Aurora Public Library District Board of Trustees met on March 29, 2021, at the Aurora Public Library.

The meeting was called to order at 6:18 pm by Vice President Randy Dennis. In attendance were Board members Sue Manford, Mary Fields, Brenda Watts, and Angela Burkhardt. Library Director Margaret Dean (Peggy) was also present.

Board Meeting Minutes: Manford made a motion to accept the minutes from the February 22, 2021 Board meeting. The motion was seconded by Watts, and the motion carried.

Librarian's Report

Brumblay Gardens has completed the seasonal cleanup of the landscaping at all three Library buildings. The Director provided a guest column discussing early literacy to the March 23th Journal Press. Virtual programming has continued in March with a Virtual Storytelling featuring leprechauns, Fresh Finds with Jessica Rowlett presenting new Library books, and a book discussion of The Women of the Copper Country. Stephanie Siemer provided 160 Take-It, Make-It craft kits this month.

During April, the Library District will be highlighting opportunities for Citizen Science with displays at both branches and Financial Literacy with displays and webinars during Money Smart Week. There will also be an adult take-home program called "Spice is Life" which will be used to refer our participants to the database A to Z Food America.

Old Business:

Gamble's building: Repairs on the Gamble's building have been completed and parking is now available in front of the Aurora Public Library.

Operating Fund: The Library Board heard a presentation by Cassie Cappel from Civista Bank highlighting the services the bank could offer the Library District and explaining the various fees which would be charged. At the conclusion of the discussion, Burkhardt made a motion that the Operating Fund be moved from U.S. Bank to Civista Bank. The motion was seconded by Manford and the motion carried. A meeting will be set up with Cappel, Dean, and Business Manager Janet Hall-Louden to establish a timeline for moving the funds.

Covid Restrictions: Based on the Indiana mask mandate being lifted on April 6, 2021, a motion was made by Manford and seconded by Burkhardt to discontinue the requirement that patrons wear a mask in the Library buildings as of April 6th. The motion carried. Signage will be changed to state that masks are recommended. Dean also requested clarification on holding in-person programs in the future. Manford made a motion that adult book groups be allowed to resume meeting in person in May and to allow limited attendance children and teen programs beginning in June. The motion was seconded by Watts and the motion carried.

New Business

Fill The Pool: The ARCC and the City of Aurora have requested that the Aurora Public Library District participate in a fund-raising effort for the new city pool. They would like to place a donation jar at the Aurora Public Library and would stop by periodically to collect the money. A motion was made by Watts and seconded by Burkhardt to participate in this city fund-raising effort. The motion carried.

Annual Reports: The State Library Annual Report and the State Board of Accounts Annual Financial report were both submitted prior to the March 1st deadline.

Dillsboro Public Library Sign: Dean has been approached by Dillsboro Economic Development Director Susan Greco about placing a sign for the Dillsboro Public Library at the corner of Library Lane and Lenover Street. The Board was in consensus that this would be a good project. Dean will contact Greco and will report back to the Board when a proposal is ready.

Finances

AFLAC Insurance: This optional insurance has been offered at the employee's expense, but handled through a payroll deduction. The current policy year ends on June 30, 2021. A motion was made by Fields and seconded by Manford to discontinue offering this insurance through a payroll deduction. The motion carried. The agent will be notified, and employees will be notified to contact the AFLAC agent to continue their individual policies.

Resolution to Transfer Funds: Dean requested the Board approve a transfer of \$100,617.00 from the Rainy Day Fund to the Library Improvement Reserve Fund (LIRF) in response to the last State Board of Accounts audit. A motion was made by Manford to approve the resolution. The motion was seconded by Burkhardt and the motion carried. A copy of the Resolution will be filed with the minutes.

Local Income Tax (LIT) revenues: LIT revenues were received in the amount of \$23,143.42.

Laura Busse Rahe Fund: Funds were received from the Dearborn Community Foundation for deposit in the Laura Busse Rahe Fund in the amount of \$339.61.

Claims: A motion was made by Manford and seconded by Watts to accept the following March 2021 claims:


001589-001595, 010130-010171, and 506904E-506926E totaling **\$70,490.95**

These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

Treasurer's Report: The February 2020 Treasurer's Reports were presented. A motion was made by Fields and seconded by Watts to accept the reports. The motion carried.

Burkhardt made a motion to adjourn the meeting at 7:30 pm. The next meeting will be held at the Aurora Public Library on April 26th at 6:15 PM

Respectfully submitted,



Mary Fields, Acting Secretary





