

Minutes of the Aurora Public Library District Board of Trustees

November 25, 2019 Meeting

The Aurora Public Library District Board of Trustees met on November 25, 2019, at the Aurora Public Library.

The meeting was called to order at 6:02 pm by President Ben Turner. In attendance were Board members Angela Burkhardt, Brenda Watts, Sue Manford, Randy Dennis, and Michelle Ryan. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were present, as was community member Mary Fields.

Board Meeting Minutes:

A motion was made by Manford and seconded by Watts to approve the October 28, 2019 Board Meeting minutes. The motion carried.

Librarian's Report

The project to shift and weed our non-fiction collection at the Aurora Public Library is still underway. Staff members are making recommendations for additions to certain subject areas. This will be a continuing effort over the next few months, but the shelves are looking much better already. Furniture will be ordered in the next month to update the relocated Teen area.

The flagpole at the Aurora Public Library was repaired by the National Flag Company on November 6th. They contracted with a steeplechase to replace the pulley and rope on the flagpole.

November has been a quieter month for programming throughout the Library District. Adult book discussion groups are on hiatus until January. Children's Storytimes have continued to draw big crowds at both the Dillsboro and the Aurora Branches. Outreach has also continued at Elementary Schools and Head Start facilities. Head Start used the Dillsboro Public Library basement for a Dads and Kids program on Saturday, November 2nd, and Stephanie Siemer was present to share information about library resources and 1,000 Books Before Kindergarten.

Old Business

Staffing: Dean is continuing to work on increasing the library staffing levels. One new Student Library Assistant has been hired and is working around 20 hours per week. Job postings were sent to www.eaglecountryonline.com, and several promising applications have been received. An interview was held on Friday and another will be held tomorrow. One candidate was interviewed for the position of Dillsboro Branch Manager, but the position was not offered to the applicant. The goal is to reach a level of 9 Full-Time and 7 Part-Time employees by the end of 2020. We are currently at 8 Full-Time and 4 Part-Time employees. (These numbers count the Director and the Business Manager.)

Behavior Problems: The newly implemented policies for juveniles on the public computers seem to be working. We had a few students get a first warning, but the incidents have not been happening as often.

New Business

Library Memberships: The Indiana Public Library Standards require libraries to "... annually purge or mark inactive accounts for those patrons who have not used their accounts for the last three (3) years and do not owe materials, fines, or fees to the library." Dean is recommended that this process be started by:

Treasurer's Report

The October 2019 Treasurer's Report was presented. A motion was made by Manford and seconded by Ryan to accept the report. The motion carried.

The next meeting will be at the Aurora Public Library on Monday, December 16, 2019 at 6 p.m.

Watts made a motion to adjourn the meeting at 7:17 pm.

Respectfully submitted,

Michelle Ryan

Michelle Ryan, Secretary

Brooke

Mary Field

Sue Manford

