

Minutes of the Aurora Public Library District Board of Trustees

July 22, 2019 Meeting

The Aurora Public Library District Board of Trustees met on July 22, 2019, at the Aurora Public Library.

The meeting was called to order at 6:30 PM by Treasurer Angela Burkhardt. In attendance were Board members Maureen Eller, Sue Manford, and Michelle Ryan. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were also present. Unable to attend were Board members Randy Dennis, Dorothy Svara, and Benjamin Turner.

Board Meeting Minutes

A motion was made by Ryan and seconded by Manford to approve the June 24, 2019 Board Meeting minutes. The motion carried.

Librarian's Report

The 2019 Summer Reading Program is winding down this week with another Talk About Aurora History, an interactive family event at the Aurora City Park Pavilion, and STEM activities at the Dillsboro and Aurora Public Libraries. We have had 629 patrons sign up to participate during the summer. More statistics will be available at the August Board meeting.

One June 29, the Local History Library hosted the Illustrious Clients, a Sherlock Holmes group from Indianapolis. Kim Batchelor and Peggy Dean presented information about Aurora history to the group, focusing on the late 1800s and early 1900s. One of the club members presented information about Elmer Davis and his connection with the Bakers Street Irregulars.

The Aurora Bicentennial books have arrived and are available to purchase at Main Street Aurora. The Library District received ten complementary copies. One copy will be placed into the collection at each of the three Library buildings and copies will be donated to Aurora Elementary, South Dearborn Middle School and South Dearborn High School.

Roy Lambert attended the Midwestern Roots Family History and Genealogy Conference in Indianapolis on July 19th and 20th. Roy has attended this Indiana Historical Society conference in the past and has found it to be very helpful in learning new skills which he can share with Library patrons. Judy Grady attended a webinar on adult programming and Dean attended webinars on graphic novels and on accountability in the workplace.

A motion was made by Manford and seconded by Eller to accept the Librarian's Report. The motion carried.

Old Business

Maintenance at the Local History Library: Terminix is continuing to monitor the situation at the Local History Library. In addition to checking for rodents, Terminix has also been treating the area on the railroad side of the building for ground hornets.

Front doors at the Aurora Public Library: Your Automatic Door Company was contacted to provide advice on the possibility of installing automatic doors at the lower level entrance of the Aurora Public Library. A company representative visited the Library last week to inspect the entrance area. He will be drawing up a proposal to replace the two outer doors and make one of the two doors an automatic door.

New Business

Waste Lift Station at the Dillsboro Public Library: Winelco was asked to do an inspection of the lift station at the Dillsboro Public Library. The lift station was last checked in 2016. Everything is operating properly at this time. However, the inspector noted that the system, which was installed at the time the Library was built, is really starting to show its age and will need to be completely rebuilt in the future.

Tree removal at the Dillsboro Public Library: The Library District has hired Carey Tree Service to trim the brush and remove several trees behind the Dillsboro Public Library to make the back entrance more easily accessible and to eliminate the possibility of damage if one of the trees blows over. A motion was made by Eller and seconded by Ryan to proceed with the removal of trees and brush from behind the Dillsboro Public Library. The motion carried.

Window Cleaning Service: Ohio Window Cleaning Service has submitted a proposal to clean the windows in all three buildings. The first time will include cleaning both outside and inside windows. After the initial cleaning, the Library will be on a quarterly schedule, with the option to choose "Outside only" or "Inside and Outside" each quarter. A motion was made by Ryan and seconded by Manford to accept the proposal. The motion carried.

Insurance Renewal: Our Humana insurance policies are due to be renewed on September 1, 2019 and we have received quotes from Don Leslie, our current broker. To maintain the same coverage, the premiums have increased around 20%. To switch to a different policy, employees would have to complete health forms and could have to change doctors to stay in network. Dean is recommending we maintain the same Humana policies for September 1, 2019 – August 31, 2020. A motion was made by Manford and seconded by Eller to maintain the same policy with Humana and to continue to require employees to contribute \$10.00 per pay period toward the premiums. The motion carried.

Finances

The Library District accepted a donation of \$86.00 from the Aurora chapter of Kappa Kappa Kappa to be used for the purchase of items for the children's room.

The Library District received a memorial donation in honor of Larry Elder in the amount of \$30.00. It was used to purchase a book for the Dillsboro Public Library.

The Library District received income of \$20,854.67 from the July LIT Distribution and \$1,705.56 in FIT funds. The Library District has also received \$1,800.00 from Indiana Humanities as the first 90% of the funds for the Crossroads Grant.

Claims: A motion was made by Ryan and seconded by Manford to accept the following July claims: 001431-001437, 009284-009335 and 506340E-506372E totaling \$79,444.03. These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

Treasurer's Report

The June 2019 Treasurer's Report was presented. A motion was made by Eller and seconded by Ryan to accept the report. The motion carried.

The next meeting will be at the Aurora Public Library on Monday, August 26, 2019 at 6 p.m. This will be the public budget hearing.

Manford made a motion to adjourn the meeting at 6:58 pm.

Respectfully submitted,

Maureen Eller
Maureen Eller, Secretary

Maureen Eller

Angela Burkhardt

Randy Davis

Michelle Ryan

Benny
