

Minutes of the Aurora Public Library District Board of Trustees

February 25, 2019 Meeting

The Aurora Public Library District Board of Trustees met on February 25, 2019, at the Aurora Public Library. President Ben Turner called the meeting to order at 6:29 pm with Sue Manford, Michelle Ryan, and Dorothy Svava present. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were also present. Maureen Eller, Randy Dennis, and Angela Burkhardt were unable to attend.

Board Meeting Minutes

A motion was made by Svava and seconded by Ryan to approve the January 28, 2019 Board Meeting minutes. The motion carried.

Librarian's Report

The 2019-2023 Long Term Plan for the Library District was accepted by the Indiana State Library, so the District is once again in full compliance with State Library Standards. The 2018 State Library Annual Report has been completed and will be submitted tomorrow with the required signature page. The Annual Financial Report will be submitted to the State Board of Accounts by Friday, March 1, 2019.

February Programs throughout the Library District included three adult book discussions, one teen book discussion, weekly story-times at both the Aurora and Dillsboro Public Libraries, a program for tweens at the Aurora Public Library, and craft programs for teens and adults at both locations. In addition, Stephanie Siemer presented an informational program for the teachers at St. John's Lutheran School.

Roy Lambert has been working with Hillforest to provide local students with information for a tri-fold pamphlet contest related to the Aurora Bicentennial. The Library District will also be partnering with Hillforest for an essay contest related to the LST visit in September.

Dean has participated in webinars about improved methods of training new employees and about the civil rights of library patrons with service animals. Dean also completed training with The Library Corporation to resolve some circulation software issues and to preview how the software interface would differ when we upgrade to a newer version.

Old Business

Shelby Austin: Shelby Austin has extended her unpaid leave until March 18, 2019.

Replacement of lights with LED bulbs is continuing at all three buildings.

New Business

Dean presented 2019 contracts from Brumblay Gardens for seasonal maintenance of the landscaping around each of the library buildings, including the removal of weeds from the brick walkways. A motion was made by Manford and seconded by Ryan to approve these landscaping contracts. The motion carried.

An additional contract from Brumblay Gardens was presented to replace the blue juniper ground cover at the Aurora Public Library with pachysandra. A motion was made by Manford and seconded by Ryan to approve this landscaping contract. The motion carried.

Dean reported that Tim Slayback is willing to continue his mowing service for the Library District through 2019 without an increase in price. A motion was made by Ryan and seconded by Svara to accept his offer at the 2018 price. The motion carried.

Finances

Advance tax settlement: The Library District has received an Advance Settlement of Property Taxes in the amount of \$18,054.74.

Three CDs formerly held by United Community Bank have been reinvested with interest at Civista with an eighteen-month maturity at a rate of 2.52 %

DPL Long CD	\$7,389.94
Walker CD	\$12,071.55
Lions Club CD	\$29,727.50

The Library District has received a check in the amount of \$346.90 from the Dearborn Community Foundation for the Laura Busse Rahe Fund.

Claims: A motion was made by Ryan and seconded by Svara to accept the following claims: 001392-001399, 009063-009102 and 506206E-506229E totaling \$64,912.84. These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

Treasurer's Report

The December 2018 Treasurer's Report and the January 2019 Treasurer's Report were presented. A motion was made by Manford and seconded by Ryan to accept these two reports. The motion carried.

The next meeting will be at the Aurora Public Library on Monday, March 25th, 2019 at 6 p.m.

Manford made a motion to adjourn the meeting at 6:53 pm.

Respectfully submitted,

Sue Manford

Sue Manford, Acting Secretary

Maureen Eller

Randy Dennis

Michelle Ryan

Boarding Svara

Sue Manford
Berg