

## **Minutes of the Aurora Public Library District Board of Trustees**

### **April 22, 2019 Meeting**

The Aurora Public Library District Board of Trustees met on April 22, 2019, at the Aurora Public Library. President Ben Turner called the meeting to order at 6:09 pm with Angela Burkhardt, Michelle Ryan, and Dorothy Svava present. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were also present. Randy Dennis, Sue Manford, and Maureen Eller were unable to attend.

#### **Board Meeting Minutes**

A motion was made by Ryan and seconded by Burkhardt to approve the March 25, 2019 Board Meeting minutes. The motion carried.

#### **Librarian's Report**

Cathy Wilkymacky will be presenting adult craft programs this week at both the Aurora and the Dillsboro Public Libraries. Stephanie Siemer will be welcoming Wee Wonders Preschool to the Aurora Public Library on Thursday morning of this week. She will be giving a tour of the Library and reading the books that the Preschool donated to the Library earlier this year, as well as sharing information about the Summer Reading Program. Later in the month, there will be informational programs on Medicare at both locations, presented by Chantel Lang of Hummel Insurance Company. On Saturday, April 27<sup>th</sup>, Roy Lambert will be portraying Jacob Ebersole at the Franklin County Public Library as part of a larger program on local history.

Although May is typically a slower month for programming, our staff will still be busy. In addition to preparing for summer, Stephanie Siemer will be providing an Enrichment program at Manchester School and a "Dads and Donuts" program at the Aurora Public Library. The Aurora Public Library will be hosting a work group from South Dearborn High School for the Community Work Day on May 9<sup>th</sup>, and the Dillsboro Public Library will be providing a craft on Saturday, May 11<sup>th</sup> as part of Dillsboro in Bloom. History on Wheels, the exhibit from the Indiana Historical Society will be in Aurora on May 16-18, and Siemer will be reading stories on the Hillforest porch as part of Pioneer Day on May 18<sup>th</sup>.

Summer Reading 2019 will be kicking off as soon as local schools close for the summer break on May 23<sup>rd</sup>. Stephanie Siemer has terrific programs planned for the children in our community, including weekly Storytimes and Fun Family Fridays. Some of the special program presenters are the Cincinnati Observatory, the Cincinnati Museum Center, Star Lab, Steve Harpster, and Science Tellers. Kevin Stonerock will be presenting an adult program in June titled "Steamboat's a Coming", a grand adventure of story, song and first person living history about life on the Ohio River. During the summer, the Library District will also be offering book discussions, teen programming, craft programs, and more. The format for the Summer Reading Program will offer chances to win prizes based both on attendance at library programs and on reading goals.

On Tuesday, May 28<sup>th</sup>, Roy Lambert will be presenting his one hundredth Talk About Aurora History program. This will be held at the Aurora Lions Club building and will cover the Tim Miller Building renovation on lower Second Street. Dean would like to invite all Board members to attend this significant programming milestone.

Bobbie Gates, Shelby Austin, and Ashton Richards have agreed to serve on a Marketing team for the Library District. These staff members have viewed a webinar on marketing techniques and will be meeting with Dean two times each month to move forward with improved areas of marketing.

Staff members are looking forward to the dedication of the memorial statue on June 1<sup>st</sup> at the Aurora Public Library.

A motion was made by Burkhardt and seconded by Svava to accept the Librarian's Report. The motion carried.

### **Old Business**

**Hiring:** A candidate for a part-time position was interviewed last week and an interview with another candidate will be held on Thursday. Megan Howell has been hired as a part-time Summer Event Staff Assistant. Another high school student is being considered to help with summer programming. These are temporary positions and only run during the summer of 2019.

**Landscaping:** Brumblay Gardens has conducted the seasonal clean-up of the Library District landscaping at all buildings, including the addition of mulch to the flower beds. The juniper ground cover at the Aurora Public Library has been replaced with pachysandra. In addition, Brumblay Gardens was asked to add drainage rocks to the flower beds near the sidewalk at the Aurora Public Library to prevent heavy rains from washing away the mulch and to reseed the bare spot on the lawn where the Nativity set had been located.

**History in Your Own Backyard:** The History in Your Own Backyard video has been filmed and will be available online later this week.

### **New Business**

**Summer intern:** Dean has offered Brett Weaver a position as a paid summer intern. Weaver is a junior at Northern Kentucky University and is an English major, contemplating a career in librarianship. He will be working approximately 18 hours each week and working on a variety of tasks including programs, collection management, and Local History projects.

### **Finances**

**Employee Rebecca Wilhelm:** Rebecca Wilhelm was added to the Humana health benefits plans effective April 1, 2019.

**The Marjorie Markwalter Memorial Fund:** A CD at First Financial Bank matured on April 17, 2019. The CD has been reinvested with interest for 24 months.

**New money procedures:** Following the closing of the downtown Aurora branch of U.S. Bank, the amount of cash maintained in each building has been adjusted. Dean presented a Resolution to Establish Cash Funds in the adjusted amounts. A motion was made by Ryan and seconded by Burkhardt to pass the Resolution. The motion carried and the Resolution will be attached to the minutes.

**Claims:** A motion was made by Ryan and seconded by Burkhardt to accept the following April claims: 001407-001413, 009151-009196 and 506254E-506279E totaling \$66,824.47. These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

### **Treasurer's Report**

The March 2019 Treasurer's Report was presented. A motion was made by Ryan and seconded by Svava to accept the report. The motion carried.

The next meeting will be at the Aurora Public Library on Monday, May 20, 2019 at 6 p.m. The Aurora Public Library District Foundation will also meet at that time.

Burkhardt made a motion to adjourn the meeting at 6:42 pm.

Respectfully submitted,

Michelle Ryan

Michelle Ryan, Acting Secretary

Maureen Ellen

Sue Manfred

Angelal Burkhardt

Dorothy Svara

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