

Minutes of the Aurora Public Library District Board of Trustees

July 23, 2018 Meeting

The Aurora Public Library District Board of Trustees met on July 23, 2018, at the Aurora Public Library. Vice President Dorothy Svava called the meeting to order at 6:00 pm with Maureen Eller, Michelle Ryan, and Angela Burkhardt present. Library Director Margaret Dean (Peggy) and Business Manager Janet Hall-Louden were also present. Randy Dennis, Ben Turner and Sue Manford were unable to attend.

A motion was made by Eller and seconded by Ryan to approve the June 25, 2018 Board Meeting minutes. The motion carried.

Librarian's Report

There will be a Talk About Aurora History program tomorrow night at 6 p.m. at the Local History Library. Roy Lambert will be leading the discussion on Aurora's Public Transportation: What a Way to Go!

Within the next few weeks, our phone system will be changing to an Auto-Attendant system. Calls will be routed to each of the three buildings with additional options to reach the Director or the Business Manager. These changes should eliminate the problems we have experienced since the installation of the VOIP system.

Duplicates of the Aurora High School Yearbooks from 1950-1990, as well as South Dearborn High School Yearbooks have been shipped away for digitization. They should be returned in 6-8 weeks. At that time, we will be creating a way to make the images available online through our web page.

In August the Library District will kick-off a new literacy program called **1,000 Books Before Kindergarten**. This is a national challenge which encourages parents and caregivers to read to their children. At each 100-Book milestone, families will be encouraged to check in with Library staff and receive rewards and reading lists. This program was partially funded by our 2017 People's Federal Savings Bank Foundation Grant.

A motion was made by Ryan and seconded by Burkhardt to approve the Librarian's Report. The motion carried.

Old Business

The Summer Reading Program: *Libraries Rock!* concludes this week with an Open House and prize drawing at the Aurora Public Library. We finished the summer strong with great turnouts at the Dinosaur Dig, the Lego Day, and the Penguin visit. Adult Programs with Judy Cook and Craig Brenner were not very well attended. I will be considering new directions for adult programs

Air conditioning unit: Installation is underway for the new air conditioning unit at the Dillsboro Branch. The Library in Dillsboro will reopen on Thursday, July 26th.

2019 Aurora Public Library District Budget: The August 27th Board meeting will be the Public Hearing for the proposed 2019 budget.

Health Insurance: The Library has received insurance quotes from Don Leslie & Associates. The Board was presented with a comparison of our current policy with Anthem (\$250 deductible), a Humana Basic Plan (\$1000 deductible), and a Humana Basic Plan with a Health Reimbursement Account (HRA). A motion was made by Eller and seconded by Burkhardt to move to the Humana Basic Plan without the HRA effective September 1,

2018. The motion included the cost of the premiums being paid by the Library District through the end of 2018, with employees contributing \$10.00 per pay period beginning in January 2019. The motion carried.

New Business

Staff Changes: Cathy Wilkymacky has accepted a position as the Dillsboro Public Library Branch Manager. Stephanie Siemer has accepted a position as Youth Services Assistant and will be conducting programs for children and teens, as well as offering outreach programs through local schools and other community organizations. These are lateral moves with no change in hourly pay.

Indiana State Library Internet Rate Consortium Resolution: Dean presented a resolution for the Aurora Public Library District to join the Indiana State Library Internet Rate Consortium for the 2019-2020 year. A motion was made by Ryan and seconded by Burkhardt to join the Internet Rate Consortium. The motion carried.

Family Medical Leave: Dean presented a personnel policy for Unpaid Family and Medical Leave. A motion was made by Ryan and seconded by Eller to accept the policy as presented. The motion carried.

Finances

A motion was made by Ryan and seconded by Burkhardt to accept the June claims 0011336-001342, 008751-008801 and 505995E-506022E totaling \$73,409.42. These claims are listed on the Check Summary Register and will be filed for audit. The motion carried.

A motion was made by Burkhardt and seconded by Ryan to approve the July Treasurer's report. Motion carried.

The next meeting will be at the Aurora Public Library on Monday, August 27th, 2018.

Svara made a motion to adjourn the meeting at 6:58 pm.

Respectfully submitted,

Maureen Eller, Secretary

