

Minutes of the Aurora Public Library District Board of Trustees

January 22, 2018 Meeting

The Aurora Public Library District Board of Trustees met on January 22, 2018, at the Aurora Public Library, APL. President Ben Turner called the meeting to order at 6:25pm with Sue Manford, Angela Burkhardt, Randy Dennis, Dorothy Svava, Michelle Ryan and Maureen Eller present. Business Manager Janet Hall Loudon was also present.

A motion was made by Manford and seconded by Dennis to approve the December 18, 2017 meeting minutes. The motion carried.

Librarian's report

The Aurora Public Library District Board of Trustees and Business Manager Janet Hall Loudon discussed the recent loss of Director Mary Alice Horton. Mary Alice lost her battle with cancer and passed away January 12, 2018. Many staff members, board members and patrons attended visitation services and a Celebration of Life ceremony.

Hall Loudon informed the board that the staff in-service day previously scheduled for January 15, 2018 was canceled, due to the present circumstances. Hall Loudon had contacted President Ben Turner for authorization.

Hall Loudon presented a thank you note received from Moores Hill Elementary School teacher Krista Hensley. The thank you note was in appreciation of Youth Services Librarian, Peggy Dean's participation in the Make-it and Take-it event held on December 14, 2017.

Old Business

Hall Loudon explained to the board that the library had been contacted by the accounting department of the Public Employee Retirement System (PERF). They called to inform the library that the PERF account belonging to Mary Alice Horton needed the December payments made to close the 2017 year. Hall Loudon with the guidance of PERF accounting completed the December payments. This closed the account for 2017.

New Business

A motion was made by Eller and seconded by Ryan to approve the 2018 Federal mileage rate of 54.5. Motion carried.

A motion was made by Burkhardt and seconded by Dennis to approve the 2018 Pay Schedule for Pay Group as presented. Motion carried.

Hall Loudon discussed the Hoosier Start Deferred Compensation Program. Current APLD match is \$15.00 per pay for full-time employees. A motion was made by Eller and seconded by Ryan to increase the APLD match to \$25.00 per pay for full-time employee. Motion carried.

After board discussion regarding a length of employment, merit formula increase. A motion was made by Eller and seconded by Svava to adjust the Aurora Public Library District Salary Schedule 2018 to reflect new hourly rates. Pay schedule available upon request.

Finances

A motion was made by Manford and seconded by Dennis to accept the January claims 001282-001288, 008444-008467, 505823E-505860E totaling \$271,891.42 listed on the Check Summary Register and to file for audit. The motion carried.

A motion was made by Ryan and seconded by Svara to accept the December Treasurer's Reports. The motion carried.

President Ben Turner reminded the Board that the next meeting will be at the Aurora Public Library on February 26th at 6:00pm.

Eller made a motion to adjourn the meeting at 7:02pm.